

**Suggested Teaching Components**

- Write using the text structure and language features of an information report
- Use appropriate vocabulary
- Employ upper and lower case appropriately
- Use correct spacing between words, line, and paragraphs
- Set out work using appropriate layout, e.g. margins, date, headings, subheadings, dot points, columns
- Use appropriate pen colour
- Use the writing process to plan, draft and redraft

**Suggested Themes, Topics and/or Experiences**

Endangered animals, Solar System, plants, countries, cities, food, nutrition, health, drugs, computers, transport, rainforests, deserts, celebrations, art, famous people, money systems, education, exploration, settlement, landmarks

**Suggested Assessment Tasks**

- Complete cloze
- Write an information report using appropriate visual support

**Sample Strategies****Teacher directed**

- Use pictures, videos, books, trips to build up field knowledge and extend vocabulary
- Model range of simple information reports - text and visuals
- Deconstruct a simple information report to show language features, e.g. existentials, articles
- Develop glossary and word banks

**Joint/guided construction**

- Deconstruct text to complete matrix
- Use matrix information to construct report
- Prepare appropriate visuals to support text
- Complete cloze leaving out specific language features, e.g. adjectives

**Independent construction**

- Complete cloze
- Reconstruct paragraphs from a matrix
- Write a simple information report
- Assess peers/self using checklist of text features