

PART 1: Application to invite, and organise Pasifika cultural advisor/s working with Pasifika Parents at Fono

Application for Pasifika Cultural Advisor/s to Facilitate Parent Fono

Please scan and email this application form to: amanda.neemia@education.govt.nz

We request a cultural advisor/facilitator for the following Pasifika language groups:

Pasifika Language	Tick required facilitator
Samoaan	
Tongan	
Tokelauan	
Niuean	
Cook Island Māori	

Name of School: _____

School number: _____

School Address: _____

Phone number: _____

Name of Principal: _____

Email: _____

We will email you the contact details of the Pasifika facilitator/s you require, and you will need to contact them and set up your fono at times that are suitable to both of you.

Funding to Reimburse the Pasifika Facilitator

The Ministry contribution to your employment of the Pasifika facilitator is \$500 per facilitator (which is \$200 per fono X 2, and \$100 contribution to travel expenses). Please provide a tax invoice for the total amount + GST.

The Pasifika facilitator will undertake to:

- support Pasifika parents by facilitating 2 fono (of up to 2 hours per fono)
- support new entrant teachers by verbally translating parents' messages to them about their children's cultural and linguistic strengths

The school will undertake to:

- invite and host Pasifika parents from the relevant language groups to two fono for each language.
- Invoice the MOE for \$500 + GST to contribute to the facilitator costs (see Part 2 form below)
- pay the Pasifika facilitator on receiving an invoice from them
- provide a brief report to the Ministry (template provided) at the end of the two fono.

When the fono have been completed, please send the following form to us with a school tax invoice, so that you can reimburse the facilitator/s.

PART 2: Application to reimburse the Pasifika cultural advisor/s working with Pasifika Parents at Fono

Scan and Email this form to: info.esol@education.govt.nz

The Migrant, Refugee and International ESOL Team
Ministry of Education
Private Bag 92644
Symonds Street
Auckland 1150

Name of School: _____

School number: _____

School Address: _____

Phone number: _____

Name of Principal: _____

Email: _____

Name/s of the Pasifika facilitator : _____

The Ministry contribution to the employment of the Pasifika facilitator is \$500 (which is \$200 per fono X 2 and \$100 contribution to travel expenses). Please provide a tax invoice for the total amount +GST

The Pasifika facilitator will undertake to:

- support Pasifika parents by facilitating 2 fono (of up to 2 hours per fono)
- support new entrant teachers by translating parents' messages about their children's cultural and linguistic strengths

The school will undertake to:

- invite and host Pasifika parents from the relevant language groups to two fono for each language.
- Invoice the MOE for \$500 + GST to contribute to the facilitator costs (see Part 2 form below)
- pay the Pasifika facilitator on receiving an invoice from them
- provide a brief report to the Ministry (template provided below) at the end of the two fono and send with the invoice.

Signed: _____ (Principal) Date: _____



Brief Report to Ministry on Pasifika Fono

<p>Name of school</p>	
<p>Number of parents who Participated in fono</p>	
<p>A selection of parent's comments about what they thought of the fono</p>	
<p>Your satisfaction with the Pasifika facilitator</p>	

Signed: _____ (Principal) Date: _____